



My Training Courses

Help Bentley improve and enhance the training it delivers so that you can realize the full value of your learning opportunities. Fill out a brief course evaluation for each LIVE training or OnDemand eLearning course you complete.

Evaluate Your Last LIVE Training Course

*Please note: You must be logged into the Bentley website to access a course evaluation. The evaluation will not be available until the instructor has submitted the course attendance report.**

1. You can fill out a course evaluation and review the details of a LIVE training course you have completed from the My Training Courses personal dashboard on Bentley's website.
 - a. Go to www.bentley.com/MyTrainingCourses.
 - b. Choose "**LIVE Training** Course Registrations."
 - c. Click on "Learning Report and Review" on the horizontal blue button bar in the middle of the web page.
 - d. Locate the course you have just completed.
 - e. Click on "Take Evaluation" in the Evaluation column for that course.
 - f. Rate each statement on a scale of 1 to 5 (1=strongly disagree, 5=strongly agree), provide any additional feedback in the space provided, and click "Submit Response."
 - g. When you submit your rating for the last statement, you will be returned to the Bentley LEARN Server home page.

Evaluate Your Last OnDemand eLearning Course

Please note: You must be logged into the Bentley website to access a course evaluation. The evaluation will not be available until you complete the course.

1. You can fill out a course evaluation and review an OnDemand eLearning course you have completed from the My Training Courses personal dashboard on Bentley's website.
 - a. Go to www.bentley.com/MyTrainingCourses.
 - b. Choose "**OnDemand eLearning** Course Registrations."
 - c. Click on "Learning Report and Review" on the horizontal blue button bar in the middle of the web page.
 - d. Locate the course you have just completed.
 - e. Click on "Take Evaluation" in the Evaluation column for that course.
 - f. Rate each statement on a scale of 1 to 5 (1=strongly disagree, 5=strongly agree), provide any additional feedback in the space provided, and click "Submit Response."
 - g. When you submit your rating for the last statement, you will be returned to the Bentley LEARN Server home page.

* You'll need your unique user name and password to access Bentley training resources through the Bentley website. If you've forgotten your password:

1. Go to www.bentley.com.
2. Choose "Login" at the top of the web page.
3. Select "Forgot Your User Name or Password?"
4. Enter your email address and click "Submit." Your user name and a new password will be emailed to you.